

Nr.394-22, May 16, 2022
Moorestown, NJ

REQUEST FOR QUOTATION (RFQ)

LUKOIL North America LLC seeks quotations from companies who can provide Supply labor and materials to upgrade interior of stores and store fronts at LNA sites: # 57700 – Mt. Laurel, NJ and # 69704 – Fort Washington, PA, as per the specifications and features stipulated below, including the following:

- i)** Your Company/firm details;
- ii)** Bid proposal;
- iii)** The mode and timeline of payment;
- iv)** Guarantees for completion of proposed services.

The purpose of this Request for Quotation is to facilitate selection of the most appropriate organization(s) to complete this project.

The work under this project is planned to commence on 2/1/2022 and be complete before 12/31/2022.

Information contained in your Quotation will be evaluated by the Procurement Team of LUKOIL North America LLC.

Interested Bidders Should Contact the Person Listed Below to Obtain the Following Information:

i. Technical Specifications: Will be provided upon request / submission of bidding application form (see vii below).

ii. General Conditions of Contract

Provide insurance as required by LUKOIL North America LLC, including Additional Insured Endorsement, naming (or covering) LUKOIL North America LLC, its parents, subsidiaries & affiliates & owners & lessees of the properties where work is performed.

iii. Special Conditions: Not specified

iv. Eligibility Criteria: Interested bidders need to have extensive experience and knowledge in Storefront Fabrication & Installation in applicable States. At a minimum, interested bidders shall hold / provide all required licensing and certifications to perform all labor necessary for general building construction, electrical, plumbing services.

v. Evaluation Criteria: Bids will be awarded based on overall evaluation of pricing, quality and ability to complete work on time. Evaluation Criteria List will be provided upon request and submission of bidding application form (*see vii below*).

vi. *Quote Submission Form (Price Schedule)*: Price form will be provided upon request and submission of bidding application form (see vii below).

vii. *Bidding application form*: Form will be provided upon request and should be received by the Bid Committee within 14 days from the date this bid was announced. The completed form can be submitted by mail, fax or e-mail, attention to Bid Committee.

THE CONTACT PERSON:

Name: Panjola Koco
Tel: 1-646-273-4445
Fax: 1-212-661-0987
PKoco@lukoilusa.com

Please note that completed price form and technical information must be provided in separate sealed envelopes, however each of these envelopes can be separately delivered by hand / mail OR combined in a single larger envelope and delivered by hand / mail. Mailing address is:

LUKOIL North America LLC, 302 Harper Drive, Suite # 303, Moorestown, NJ 08057

To the ATTENTION of: Bidding Committee / **Project # 37-22**

Quotations should reach the above address no later than 06/23/2022, 2 pm EST

The envelope **should be marked on** the outside:

Re: Store Modifications at LNA Service Stations: # 57700-Mt. Laurel, NJ & # 69704 – Fort Washington, PA / Project # 37-22

The Tender will be conducted on 06/23/2022 at 2 pm EST.

Please note the following:

- LUKOIL North America LLC is not obliged to select the Suppliers who offer the lowest price.
- Incomplete bid offers may not be considered.
- Companies submitting complete Bid offers are welcome to be present during the process of opening bids and the price negotiation process subsequent to opening bids.
- Submitted Bid offer shall be valid at least ninety (90) days from the bid due date.
- No agreement shall be deemed to exist unless and until final definitive written contract is executed between LUKOIL North America LLC and the winning bidder which will be signed within 30 days.
- This tender consists of two (2) individual lots. One (1) lot is defined as one (1) site. LNA reserves the right either to award each lot separately or both lots together.
- Late quotes will not be accepted.

Each page of the offer must be dated and signed