

Nr.393-22, May 16, 2022  
Moorestown, NJ

**REQUEST FOR QUOTATION (RFQ)**

LUKOIL North America LLC (LNA) seeks quotations from companies who can provide General Contracting for the conversion of existing service bays to convenience stores at two (2) LNA service stations: # 57202 – East Orange, NJ and # 57730 – Piscataway, NJ in accordance with the specifications listed in the drawings provided by LNA, as well as per the specifications and features stipulated below, including the following:

Your Company/firm details;

- i)** Bid proposal;
- ii)** The mode and timeline of payment;
- iii)** Guarantees for completion of proposed services.

LNA invites any general contractors to also bid on the following two (2) projects: (1) Installation of HVAC and Refrigeration Units and (2) Installation of Counters, Gondolas and Shelves. Info for these two (2) projects is available on the LNA web page.

The purpose of this Request for Quotation is to facilitate selection of the most appropriate organization(s) to complete this project.

The work under this project is planned to commence subsequent to LNA obtaining final site plan approval and then the contractor has 14 days to prepare all documents and apply for construction permits. Completion date shall be 90 days after **receipt of construction permits** from the appropriate authorities.

Information contained in your Quotation will be evaluated by the Procurement Team of LUKOIL North America LLC.

**Interested Bidders Should Contact the Person Listed Below to Obtain the Following Information:**

*i. Technical Specifications:* Will be provided upon request / submission of bidding application form (see vii below).

*ii. General Conditions of Contract*

Provide insurance as required by LUKOIL North America LLC, including Additional Insured Endorsement, naming (or covering) LUKOIL North America LLC, its parents, subsidiaries & affiliates & owners & lessees of the properties where work is performed.

*iii. Special Conditions:* Not specified

*iv. Eligibility Criteria:* Bidding companies need to be familiar and experienced in converting buildings to convenience stores. At a minimum, interested bidders shall hold / provide all required licensing and certifications to perform all required General, Plumbing and Electrical works as required by local Municipality and State.

v. *Evaluation Criteria:* Bids will be awarded based on overall evaluation of pricing, quality and ability to complete work on time. Evaluation Criteria List will be provided upon request and submission of bidding application form (see vii below).

vi. *Quote Submission Form (Price Schedule):* Price form will be provided upon request and submission of bidding application form (see vii below).

vii. *Bidding application form:* Form will be provided upon request and should be received by the Bid Committee within 14 days from the date this bid was announced. The completed form can be submitted by mail, fax or e-mail, attention to Bid Committee.

THE CONTACT PERSON:

Name: Panjola Koco  
Tel: 1-646-273-4445  
Fax: 1-212-661-0987  
[PKoco@lukoilusa.com](mailto:PKoco@lukoilusa.com)

***Please note that completed price form and technical information must be provided in separate sealed envelopes, however each of these envelopes can be separately delivered by hand / mail OR combined in a single larger envelope and delivered by hand / mail. Mailing address is:***

LUKOIL North America LLC, 302 Harper Drive, Suite # 303, Moorestown, NJ 08057

To the ATTENTION of: Bidding Committee / **Project # 36-22**

Quotations should reach the above address no later than 06/24/2022, 2 pm EST

The envelope **should be marked on** the outside:

Re: APC – General Contracting at LNA Service Stations: # 57202-East Orange, NJ & # 57730 – Piscataway, NJ / Project # 36-22

The Tender will be conducted on 06/24/2022 at 2 pm EST.

*Please note the following:*

- LUKOIL North America LLC is not obliged to select the Suppliers who offer the lowest price.
- Incomplete bid offers may not be considered.
- Companies submitting complete Bid offers are welcome to be present during the process of opening bids and the price negotiation process subsequent to opening bids.
- Submitted Bid offer shall be valid at least ninety (90) days from the bid due date.
- No agreement shall be deemed to exist unless and until final definitive written contract is executed between LUKOIL North America LLC and the winning bidder which will be signed within 30 days.
- **This tender consists of two (2) individual lots. One (1) lot is defined as one (1) site. LNA reserves the right either to award each lot separately or both lots together.**
- Late quotes will not be accepted.

Each page of the offer must be dated and signed