

LUKOIL LUBRICANTS EAST EUROPE S.R.L.	
INTRARE Nr.	1331
IEȘIRE	
Ziua. 15 Luna. 10 Anul. 2019	

INVITATION

Dear Ladies/ Dear Gentlemen,

Hereby you are invited to take part in the tender procedure for “*Acquisition of 10L and 20L plastic canisters for lubricants filling for LUKOIL LUBRICANTS EAST EUROPE SRL*”

A complete set of tender documentation will be provided to you via e-mail / fax (as indicated by you in your participation application) following a review of the Participation Application and the Tender Sheet. To take part in this tender procedure, please fill out the following forms: “Tender Participation Application (Annex 8)” and “Tender Sheet” according to the information below.

1. [http://www.lukoil.com/Company/Tendersandauctions/Tenders/TendersofLukoilgroup/CustomerLukoil Lubricants East Europe](http://www.lukoil.com/Company/Tendersandauctions/Tenders/TendersofLukoilgroup/CustomerLukoilLubricantsEastEurope) si pe www.licitatiapublica.ro **15.10.2019**.
2. Deadline for submitting the Tender Participation Application and Tender Sheet to enable you to participate in the tender procedure (the only companies to be invited are those that meet the requirements of the Annex 1 – General Information about the tender procedure subject and object and the Call for Tenders requirements) - **18.10.2019, 16:30**.
3. Date of sending the complete tender documentation to bidders who have submitted the Tender Participation Application (Annex 8) and Bidder Sheet and meet the requirements of Call for Tenders and its Annexes. – **21.10.2019**
4. Deadline for submitting bids by bidders **01.11.2019, 16:30**.
5. Date of opening the envelopes with bids: Stage One: Opening of Technical Bids **04.11.2019, 14:00**.

At this stage, envelopes with technical bids will be opened and the Tender Committee members will sign the tender documentation.

Bidders’ attendance is **not required**.

6. Date of opening the envelopes with bids – Stage Two – Opening of Commercial Bids – negotiation stage:

The Opening of Commercial Proposals as well as the negotiation of the tenders submitted in the envelope - will take place on **06.11.2019, 14:00**.

During this stage, the price negotiation phase will take place. The tenderers' presence is **not required** in the negotiations, but in the absence of one of the bidders, its offer will be considered as it was sent without being able to make any changes.

7. Beneficiary: LUKOIL Lubricants East Europe S.R.L., registered office address in Ploiești, 235, Mihai Bravu str., Prahova county, postal code 100410; delivery address for correspondence Entrance from DN1A, East Ring Road, Gate 5, Romania.

Contact person: Ioana Stancu, Tel. 0758 0780651, e-mail: ioana.stancu@lukoil-lubricants.ro.

Work (service, delivery) performance start date: **date of signing of the contract**


Work (service, delivery) performance completion date: **12 month start with date of signing of the contract**

A complete set of tender documentation will be provided to you, following a review of the Participation Application.

«Tender Participation Application» form as well as other information can be obtained using the phone numbers and e-mail addresses sated in the invitation.

Bid validity shall be at least 90 calendar days since the tender date.

Financial Director



Dragu Felician